**ANIMALS ADOPTED FROM CPR**: The following animal surrender policy does NOT apply to animals previously adopted from Chicago Pet Rescue. If you need to surrender your CPR animal, then just send an email to followup@chicagopetrescue.org with details.

We are sorry for the difficult time you must be going through deciding to surrender your animal. And, while we take pride in you considering our rescue in which to surrender your animal, because we are a “no- kill” rescue, we must adhere to certain rules and procedures to prevent overcrowding and other situations which may pose a threat to our volunteers, fosters and current rescue animals. The frustration and stress of surrendering an animal can generate for both the party surrendering the animal and the rescue staff, Chicago Pet Rescue does NOT permit any one person to make an acceptance or rejection decision. Several people serving on the Board of Directors will review your request and make the decision. Surrenderer must be 21 years of age!

You should allow several days before hearing the outcome of your application for surrender. Each request is considered urgent and will be reviewed as soon as possible. **No matter the outcome or urgency, at no point will we ever be able to take in an animal on the same day since we don’t have a facility**. If you should need to surrender your animal on the same day, we recommend that you reach out to your local animal control.

If your request for surrender is accepted but there is no immediate space available in the rescue to accommodate your animal, that animal can be placed on a waiting list. You will be contacted as soon as space becomes available. Chicago Pet Rescue is always saddened and concerned about the welfare and fate of an animal that for one reason, or another is requested for surrender, but we can’t always help. We receive numerous surrender requests and due to lack of foster space and funds availability we are simply unable to accommodate each request.

Chicago Pet Rescue receives most of its financial support from donations and fund-raising events. We are responsible for taking care of all our animals, so we ask for donations from those wishing to surrender their animals. It must be noted that the following fee schedule in no way covers all the costs to the rescue associated with receiving a surrendered animal. Also, it should be noted that those unable to donate, due to financial difficulty, are not automatically refused admittance.

**MINIMUM DONATION SUMMARY FOR SURRENDERED ANIMAL(S)**

|  |  |
| --- | --- |
| Puppy or Kitten (less than 1 year)  | $50  |
| Adult Dog (1 year and older)  | $75 and below additional amounts $125 if not neutered/spayed $25 if vaccinations are not current $25 if no heartworm testing and prevention  |
| Litter of Kittens  | $75 plus $10 for each kitten beyond 3 |
| Adult Cat (1 year or older)  | $75 admittance charge and below additional amounts $70 if not neutered/spayed $25 if vaccinations not current $25 if not tested for FIV/Feline Leukemia  |
| Other Pet (please specify)  | $15 per animal |

COPY the following questions into an email and fill in your answers:

1. Animal details
	1. Type of Animal
	2. Breed or description
	3. Name of Animal
	4. Estimated or known age
	5. Size / Weight
	6. Sex (M/F)
2. Does the animal(s) belong to you, a family member, relative, friend, is a stray, etc? Please explain.
3. Describe animal(s) personality and include known behavioral issues.
4. How do they react to:
	1. other animals
	2. strangers and men/women
	3. small children
	4. noises/storms
5. What are you currently feeding the animal (can/dry and Brand Name) and provide eating habits (example: growls when approached *or* will allow anyone to touch or pet while eating)?
6. Please tell us anything else you can about the animal(s) that would be helpful and informative (example: walks well on a leash, loves car rides, or things they don’t like etc.).
7. Please tell us about their current vetting or any health issues of the animal(s).

**NOTE: ATTACH A COPY OF THE MOST RECENT VETERINARIAN EXAM ALONG WITH PROOF OF NEUTERING/SPAYING, CURRENT VACCINATIONS, ETC. FAILURE TO PROVIDE A VETERINARIAN REPORT COULD AFFECT THE FEES FOR ADMITTANCE INTO THE RESCUE.**

1. What have you tried to find a suitable home for the animal(s). (social media posts, flyers, word-of-mouth)?
2. Why do you need to surrender your animal(s)?
3. What is your time frame for rehoming?

**Please email answers to above questions, include several pictures of pet and any supplies donating to:** **animals@chicagopetrescue.org**

**You will receive a reply within 24-48 hours confirming receipt of your request.**